



AS/LR/Exam Results

July 2018

Dear Parent / Carer

**Re: Year 11 Examination Results Day - Thursday 23 August 2018**

I am writing to inform you about the arrangements for the GCSE results day on **Thursday 23 August 2018.**

The school will be open to students from **10:00am until 12:00pm** to collect their examination results. Students should enter school via the main reception and then proceed to the community lounge, where results will be available to collect in an envelope from staff who will be located at tables arranged in alphabetical order.

If your child is unable to come to collect their results in person, a family member can pick them up on their behalf, but they **MUST** have signed written permission from the student in order to receive the results.

In addition, staff, will be available to offer advice and guidance to students as they enrol on to their sixth form studies or consider their next steps.

If you have any queries before the results day, please do not hesitate to contact me via school reception or by e-mail: [ascott2@bemrose.derby.sch.uk](mailto:ascott2@bemrose.derby.sch.uk).

We very much look forward to celebrating the culmination of five years hard work with your child and wish them every success for the future as they embark on their next steps.

Please note that the actual certificates will not be available on the day as we receive them at a later date. Once we have the exam certificates we will write to you again explaining the procedure for collection.

Yours sincerely

Andrew Scott  
Head of Secondary

