



March 2018

Target Setting Day

Thursday 8th and Friday 9th March 2018

Dear Parent/Carer

We would like to invite you and your son/daughter to Target Setting Day which will be held on **Thursday 8th March 2018** between 4pm-7pm and **Friday 9th March** between 8 am-12 noon. On the Friday the school will be closed to students except those students sitting exams, to allow form tutors and subject teachers to meet individually with parents/carers and students.

Each meeting will last for about 10 minutes and it will be your child's responsibility to make an appointment with their form tutor, teaching staff and Heads of House at a mutually convenient time. The day will be held in the Main Hall and the classrooms opposite the Main Hall.

These days provide an important opportunity for you to meet and discuss with your child's form tutor and subject teachers their progress and targets for each subject they follow.

This will be an important opportunity for parents of year 11 students to meet teachers to discuss progress prior to their coming GCSE examinations.

During these days the Careers Information and Guidance Service will be available in the Main Hall to provide advice or guidance on careers information or further education.

We would be grateful if you could indicate below a convenient time window you would be able to meet with your child's form tutor so that appointments can be arranged.

Yours faithfully

Mr Andy Scott
Head of Secondary

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Target Setting Day Thursday 8th and Friday 9th March 2018

To be returned to your child's form tutor by Tuesday 6th March 2018

We would like an appointment in the following times:

Thursday 8 th March	
4pm-5pm	
5pm-6pm	
6pm-7pm	

Friday 9 th March	
8am-9am	
9am-10am	
10am-11am	
11 am-12 noon	

Signed: Parent/Carer

Student Name: Form



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